

## BCRTA Resolution No. 25-01-04

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### Authorizing the BCRTA Executive Director to Negotiate and Execute a Lease for Office Space.

**Whereas** on November 15, 2023 the BCRTA Board of Trustees adopted Resolution 23-11-06 adopting the Butler County Regional Transit Authority 2023-2026 Strategic Plan; and

**Whereas** the BCRTA 2023-2026 Strategic Plan identifies six (6) Goal areas including Increasing Education & Advocacy, Leading Workforce Development, and Adapting to Market Demands; and

**Whereas** BCRTA's Moser Court facility is operating above capacity and staff has identified training, meeting, and office space constraints as barriers to achieving these goals; and

**Whereas** staff have carefully reviewed the local real estate market, options for creative sharing and space planning, and identified available space for lease that meets BCRTA's business needs and budget criteria; and

**Whereas** on November 20, 2024 the BCRTA Board of Trustees adopted a budget and appropriations including contingency funds for additional leased space.

**Now therefore be it resolved that:**

**SECTION 1:** The BCRTA Board of Trustees hereby authorizes the Executive Director to negotiate and execute a lease for the space at 6. S. Second Street Suite 600, Hamilton, OH, 45011 with Alea Properties for a two (2) year base contract with three (3), one-year options at a total price not to exceed \$335,500, subject to final review by BCRTA legal counsel.

**SECTION 2:** All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby replaced as to the inconsistent part thereof.

**SECTION 3:** It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meeting open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Adopted: January 15, 2025

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Perry Gordon, Board Vice President

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Matthew Dutkevicz, Executive Director